



*Embassy of the United States of America
Muscat, Oman*

SCOPE OF WORK

DATE: 04/29/2014

PROJECT: Replace defective wall & floor tiles

LOCATION: X0037 Chancery GSO Gents

1. PROJECT DESCRIPTION

- a. Replace Floor & wall tiles and toilet partitions.

3. PROJECT SCHEDULE & WORKERS.

- a. Work days to be coordinated with Facilities Manager(FM)/Contracting Officer's Representative (COR)
- b. Contractor should submit proposed work schedule and time line for FM's/ COR's approval.
- c. Work hours will be from **0800** to **17:00** , Saturday through Wednesday.

The following points of the project must be approved prior to the contractor proceeding to the next phase.

- a. Site Inspection before replace Tiles.
- b. Site inspection after tile replacement
- c. Site inspection during each phase of work.

5. QUALITY CONTROL

- a. A site supervisor that has a minimal knowledge of English must be present at all times.
- b. Site supervisor will ensure the material is not damaged prior to or during installation and that standard industry practices as defined in the International Building Code, are followed at all times.
- c. A final inspection will be held with the Embassy and the site supervisor to inspect for quality of the finished works.

6. SAFETY

- a. Site supervisor will ensure that all equipment used during the project is in safe operating condition. All personnel on the job site will be given the appropriate safety equipment. The Embassy reserves the right to stop the work if any unsafe conditions are found.
- b. All electrical equipment such as drills, grinding, buffing machines and any extension cords must be properly grounded and be free from any defect in the insulation
- c. All ladders/scaffoldings will be in good condition and used in a proper manner.

7. SECURITY

- a. A list of all personnel working on the project along with Identification numbers must be submitted to the embassy no later than 5 working days prior to the beginning of actual starting date of the project.
- b. While on the Embassy property, all personnel must be escorted at all times. Any personnel found unescorted will be removed from the project immediately.
- c. Job site personnel will be issued a visitors badge by the Security staff and this badge must be worn at all times.

Scope of work : Replace floor and wall tiles & replace toilet partitions.

General

Item #1: Replace wall & floor tiles.

- 1. Work area shall be cleaned of all debris at the end of each workday.**
- 2. The contractor shall provide all materials, safety equipment and all required tools and equipment required to complete the project.**
- 3. The contractor shall provide work schedule showing starting and completion of the project and the date and time planning to work.**
- 4. After hours and weekend work may be required. This will be determined by the Facilities Management Officer. Normal working hours shall be 0800 to 1630 hrs.**
- 5. The contractor shall protect all existing surfaces and equipment in the area of work. Protection materials provided by the contractor. The Contractor will repair or replace at his own cost if anything damaged due to the negligence of the contractor.**
- 6. Any electrical, plumbing, sanitary equipment or any other concealed or exposed services and its conduits damaged during the tile replacement shall be repaired or replaced by the contractor.**
- 7. Contractor is responsible to remove any equipment necessary to install the tiling**
- 8. Contractor needs to ensure the accuracy of measurements.**
- 9. Remove existing floor & wall tiles and install 85 sqm ceramic tiles with its grouting in toilets.**
- 10. Replace existing wooden counter top with black granite counter tops.**
- 11. Supply & Install recessed vanity basins on granite counter top.**
- 12. If the concrete drywall damaged during tile removal it shall be replaced by the contractor.**
- 13. If necessary modify the doors to suit the new tiled surface level.**
- 14. Clean & dispose debris, old tiles and any trash associated with this project from property.**

- 15. The contractor needs to submit tiles and all material samples for approval. The tile layout shall be approved by the Facilities manager/Contracting officer.**

Item # 2 Replace toilet partitions.

- 16. Remove existing toilet partitions in toilet and dispose it.**
17. Supply and Install new moisture resistant board partitions as per the Dwg: No. X0037-LT-Partition-C & Dwg: No. X0037-LT-Partition-D.

Itemized Lump sum cost shall be submitted by the contractor.